

## **Weekend Policy**

## Students' weekend pick-up policy( on Thursday)

- 1. If a parent wants to pick up their children before the weekend, they must email by Wednesday at 5 PM.
- 2. Before leaving campus, students must complete the exit / weekend leave form. No student will be permitted to pass through the gate if this form is not deposited to the security post or guard.
- 3. Children's parents or guardians will be waiting for them in the dining hall. Parents or guardians are not permitted to enter their children's dorms.
- 5. After the class, students will meet their parents in the dining hall, and from there they will take their departure.
- 6. After 6 PM, no student will be permitted to leave for the weekend. (If there is any trouble then that will be taken into consideration).
- 7. No bags and luggage should be brought to the room.
- 8. Security personnel will inspect students' personal belongings for everyone's safety.

## Students' drop-off policy following the weekend( on Friday/Saturday)

- 1. Students need to arrive on campus by 5:00 p.m. on the weekends.
- 2. Parents / guardians can help their children up to the dining hall.
- 3. Parents are not permitted to enter their children's dorms.
- 4. No wet food is allowed to be brought. If it is found, it will be seized by the school authority.
- 5. All kinds of bags and luggage will be checked. Security personnel will inspect students' personal belongings for everyone's safety.
- 6. Parent-child time is permitted until 5:00 p.m. The dining hall, tennis court, basketball court, and library are all open to them. The swimming pool is off limits to all visitors.
- 7. Parents / guardians are requested to vacate the campus area by 5 PM.

## Weekend Visiting policy for parents and guardian( on Friday/ Saturday)

- 1. Parents must inform by email beforehand.
- 2. The dining hall is the only place where they can see their children.
- 3. They can bring home-made food and feed their children in the dining hall, but no food will be allowed to be carried to their room.
- 4. They have until 5:00 PM to spend time with their children.
- 5. Parents / guardians can take their children out of the campus with prior permission of the headmaster.